



Distance Education Committee

Meeting Agenda

Date: Fri. Sept. 10, 2021 **Time:** 10am-12pm **Location:** [Zoom](#) Meeting ID: 914 6443 5459 Passcode: DErocks

Voting Members

Chairperson: Maritez Apigo

LA Division: Carlos-Manuel Chavarria, Brandon Marshall, Lauren Nahas

Alternates: Anthony Gordon, Erica Watson

NSAS Division: Jennifer Ounjian, Monica Landeros, Kristin Lassonde

Alternates: Francis Reyes, Bashir Shah

AACE Division: Jessica Le, Michele Redlo, Laura Lozano - *Alternates:*

SS Division: Dionne Perez, Sarah Boland - *Alternates:*

Non-Voting Members

Students: Maha Ghafoor, Meghan Yarnold

IT Manager/Canvas Administrator: James Eystone

Managers: Jason Berner, Sue Abe

Classified: Karen Ruskowski

Accessibility Specialist: Liesl Boswell

Time	Item	Action
10:00	<p>Welcome!</p> <ul style="list-style-type: none"> New members: Maha Ghafoor, Meghan Yarnold, Brandon Marshall, and Sarah Boland Agreement: We uphold a safe space for our student committee members. 	Informational
10:02	Approval of the May 14, 2021 meeting minutes	vote
10:05	Public comments	n/a
10:10	<p>DE Team for AY 2021-22 🎉</p> <ul style="list-style-type: none"> DE Coordinator: Maritez Apigo Instructional Designer: Mónica Landeros Instructional Designer: Brandon Marshall Instructional Designer: Lauren Nahas POCR Lead: Sarah Boland 	Informational

	<ul style="list-style-type: none"> • Accessibility Specialist: Liesl Boswell - l.boswell016@contracosta.edu 	
10:12	Confirm Membership Current DE Committee structure	Discussion
10:20	Curriculum and Instruction Committee Updates - Anthony, Karen, and Jennifer	Informational
10:25	Open Educational Resources and Zero Textbook Cost <ol style="list-style-type: none"> 1. New OER and ZTC Committee update 2. Gov. allocated \$115 million for ZTC degrees in July 2021 	Informational
10:35	Student Resources <ol style="list-style-type: none"> 1. The new Wellness Central (currently 1,504 hits since fall 2021 rollout) - Feedback is welcome. 2. Comet Support Hub (currently 5,882 hits since spring 2021 rollout) - DVC and LMC now have Hubs, too. Adding a new InSite tile to make it mobile-friendly. Feedback is welcome. 3. Quest for Online Success - Feedback is welcome. 4. Any other student resources needed? 	Informational & discussion
10:50	Faculty Professional Development <ol style="list-style-type: none"> 1. Online Teaching Conference - key takeaways 2. DE Fall Flex Forum recap (54 attendees from all 3 colleges) - Maritez & IDs 3. 4CD BEOI Phase 2 summer 2021 courses: <ul style="list-style-type: none"> ○ “Strategies for Collaborative Synchronous Learning” - Lauren ○ “Becoming an Effective Hybrid Instructor” - Mónica 4. 4CD BEOI Phase 2 plans for two new courses: <ul style="list-style-type: none"> ○ “Authentic Assessment” ○ “Online Equity Study” 5. Synchronous Workshops - with asynchronous resources housed in our new DE PD shell (currently 40 faculty self-enrolled) 6. DE Drop-In on Fridays 12-1pm - IDs will host 7. POOCR Program update - Sarah 8. Adding the Peralta Equity Rubric to both local and districtwide POOCR - Maritez/Sarah 9. Districtwide POOCR - added an accessibility review - Liesl 10. Y.E.S./Your Equity Squad: Diversity, Equity, Inclusion, and Antiracism in Online Teaching Community of Practice update - Maritez 	Informational & discussion
11:20	Technology <ol style="list-style-type: none"> 1. Issues with combining Canvas sections - Should we continue to allow or not? 2. Issues with transferring Canvas shells with changes in instructors - Should we issue guidance on this? DVC’s workflow 3. Transfer Zoom cloud recordings as an ongoing practice (last cleared on June 30, 2021) 4. New PlayPosit pilot 	Vote Vote Vote Discussion

	5. New Padlet - Maritez is purchasing 25 licenses for faculty.	
11:55	Appreciations & Celebrations ❤️	Informational
12:00	Adjourn. Have a great fall semester!	n/a